



RHODES CONSULT

2025 TRAINING CALENDER

REDEFINING TRAINING

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January

Theme: Strategic Foundations for Success

1. **Human Capital Acquisition:** Recruitment strategies, onboarding, and talent retention.
 2. **Gender Inclusiveness Training:** Best practices for inclusive recruitment and creating diverse teams.
 3. **Strategic Management and Leadership:** Vision-driven transformational leadership training for corporate teams.
 4. **Cyber Security & Digital World Skills:** Basics of cybersecurity, personal data protection, and digital literacy.
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February

Theme: Financial Strength & Resource Management

5. **Financial Capital Acquisition:** Fundraising strategies, investment pitches, and financial management basics.
6. **Sustainability in Business Practices:** Raising funds for green initiatives and sustainability projects.
7. **Investment Appraisal and Risk Analysis:** Evaluating investments, mitigating financial

risks, and making informed decisions.

8. Diversifying and Balancing Investment Portfolios: Introduction to investment diversification, risk management, and asset allocation.

March

Theme: Leadership for the Digital Age

9. Strategic Management and Leadership: Leadership in the age of digital transformation, focusing on virtual leadership and managing remote teams.

10. Proposal Writing and Fund Management: Writing successful proposals for digital initiatives and tech grants.

11. AI in Investment Appraisal: Incorporating AI tools into investment analysis for better decision-making.

April

Theme: Leadership & Efficiency

12. Accountability and Task Management: Enhancing productivity and personal accountability for management teams.

13. Proposal Writing and Fund Management: Crafting effective funding proposals and

managing gender-sensitive grants.

14. Logistics Management: Streamlining processes in logistics and supply chains for operational efficiency.

May

Theme: Sustainable Growth and Retirement Planning

15. Retirement Planning: Preparing employees for transition from employment to retirement through financial planning.

16. **Gender Inclusiveness in Retirement Planning:** Addressing gender-based financial challenges in retirement.

17. **Diversifying and Balancing Investment Portfolios:** Advanced strategies for personal and business investment diversification.

June

Theme: Cybersecurity & Innovation

18. **Cyber Security & Digital World Skills:** Advanced cybersecurity techniques for businesses and individuals.

19. **Performance Improvement Programs:** Income generation strategies for business

owners and entrepreneurs.

20. Increasing Scope of Service Delivery & Production Capacity: Scaling businesses, increasing service offerings, and boosting production efficiency.

July

Theme: Quality & Service Excellence

21. Total Quality Management: Principles of total quality management (TQM) for enhancing company standards.

22. Logistics Management: Advanced logistics optimization for enhancing service delivery.


23. Sales Generation: Strategies for identifying new markets and converting leads into sales.

August

Theme: Financial Empowerment & Investment Strategies

24. Financial Capital Acquisition: Innovative ways to raise funds through venture capital, grants, and angel investors.

25. Investment Appraisal and Risk Analysis: Risk management techniques for businesses investing in emerging markets.



26. **Retirement Planning:** Long-term wealth accumulation and legacy planning for individuals and businesses.

September

Theme: Capacity Building & Organizational Development

27. **Building Capacity to Boost Human Resource Performance:** Performance management, coaching, and mentoring.

28. **Sexual Harassment Prevention:** Creating and maintaining a harassment-free workplace.

29. **Facility and Estate Management:** Using technology in facility management to reduce costs and increase efficiency.

October

Theme: Strategic Foundations for Growth

30. **Human Capital Acquisition:** Recruitment strategies, onboarding, and talent retention.

31. **Gender Inclusiveness in Leadership:** Fostering inclusive leadership in management and decision-making roles.

32. Cyber Security & Digital World Skills: Advanced cybersecurity strategies for protecting digital assets and data.

November

Theme: Sales Excellence & Business Efficiency

33. Sales Generation: Masterclass in building high-performance sales teams.

34. **Logistics Management:** Enhancing logistics operations in retail and e-commerce businesses.

35. **AI & Machine Learning in Sales:** Implementing AI tools for lead generation and customer targeting.

December

Theme: Reflection and Future Growth

36. Diversifying and Balancing Investment Portfolios: Year-end review and setting up investment strategies for the next year.

37. Performance Improvement Programs: Recap of income generation strategies, performance metrics, and scaling services.



SPECIFIC TRAININGS

Leadership Development

1. Strategic Thinking and Planning
2. Effective Communication for Leaders
3. Emotional Intelligence in Leadership
4. Decision-Making Under Pressure
5. Conflict Resolution for Managers
6. Coaching and Mentorship Skills
7. Change Management Strategies
8. Building and Leading High-Performance Teams
9. Vision and Goal Setting
10. Delegation and Time Management
11. Women Leadership Development Program
12. Executive Women Leadership Program
13. Women in Political Leadership Course
14. Strategic Management and Leadership Masterclass

Compliance Training

Compliance Training

15. Workplace Safety Best Practices
16. Anti-Harassment and Bullying Prevention
17. Data Privacy and Security Awareness
18. Anti-Bribery and Corruption Training
19. Equal Employment Opportunity Laws
20. Cybersecurity Basics for Employees
21. Environmental Compliance Policies
22. HIPAA Compliance (if applicable)
23. Fair Labor Standards Act (FLSA) Training
24. Ethical Decision-Making in the Workplace
25. Safeguarding Training

Onboarding Programs

26. Introduction to Company Culture and Values
27. Understanding Organizational Structure
28. Role-Specific Expectations and Goals
29. Tools and Systems Training (e.g., CRM, HR software)
30. Workplace Etiquette and Communication Norms

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- 15. Workplace Safety Best Practices
 - 16. Anti-Harassment and Bullying Prevention
 - 26. Performance Review Process Overview
 - 27. Introduction to Benefits and Policies
 - 28. Health and Safety Orientation
 - 29. Diversity and Inclusion Overview
 - 30. Introduction to Key Stakeholders

Soft Skills Training

- 36. Active Listening and Communication Skills
- 37. Problem-Solving Techniques
- 38. Building Emotional Intelligence
- 39. Collaboration and Teamwork Essentials
- 40. Negotiation Skills for the Workplace
- 41. Presentation and Public Speaking Skills
- 42. Adaptability and Resilience Training
- 43. Conflict Management and Resolution
- 44. Networking and Relationship Building
- 45. Managing Stress and Workplace Pressure

- 46. Disability Inclusion Best Practices
- 47. Anti-Racism Education
- 48. Generational Diversity in Teams
- 49. Gender Equity in the Workplace
- 50. Allyship and Advocacy Training
- 51. Promoting Psychological Safety in Teams

Customer Service Excellence

- 56. Customer Service Excellence Program
- 57. Customer Service Excellence Program for Senior Managers

Specialized Management Training

- 58. Management Course for Office Administrators
- 59. Management Skills Course (Supervisory Management Skills Course)
- 60. Management of Discipline and Disciplinary Processes
- 61. Corporate Governance; Ethics, Risk Management for Board Members: Principles, Policies & Best Practices
- 62. Strategic Project Management in the “Disruption” Age

Diversity and Inclusion Training

46. Unconscious Bias Awareness and Mitigation

47. Cultural Competence in the Workplace

Technical and Professional Training

64. Records Management Course

65. Proficiency Course for Clerical Officers

66. Essential Computer Skills Course (Word, PowerPoint,

67. Teams, Excel)

68. Advanced Excel for Data Modelling

69. Data Analytics

70. Payroll Administration Management

71. Electronic Records Management

72. Knowledge Management

73. Proposal Writing and Resource Mobilization

74. Baseline Surveys for Customer & Employee Satisfaction

75. Health and Safety Training

76. Background Check and HR Fraud Investigation

Project and Financial Management

76. Project Monitoring, Evaluation & Reporting

77. Project Development & Management

Conflict Management and Mental Health

83. Dispute Mediation Training

84. Collective Bargaining

85. Conflict Management and Peace Building

86. Mental Health Training

